



SINGAPORE UNITED ESTATES (PRIVATE) LIMITED

Company Registration No. 195500005N

A subsidiary of **BUKIT SEMBAWANG ESTATES LIMITED**

Dear Homeowners

Welcome to Pollen Collection.

We provide herewith the following guidelines for defects submission. We endeavour to complete the rectification works in accordance with the Sale and Purchase Agreement.

Please note that all defects must be submitted in **WRITING** using the rectification work form provided in the handover kit and emailed to the below addresses. We recommend that you attach photographs of the defect, if any, and their locations for easy reference.

Email Address : PropertyPC@bukitsembawang.sg

Please note that we will only liaise with owners and their authorised representatives.

Should you require clarification, our friendly property executives can be contacted:

Monday to Friday : 9.00am to 6.00pm

(exclude Public Holidays and lunch hour – 12.00pm to 1.00pm)

Ms Lily Seah 6890 0318

Mr Kenneth Lau 6890 0319

Mr Peter Yeo 6890 0321

Upon receipt of the rectification work form, we will contact you to arrange for joint inspection to identify the reported defects and for the main contractor to take over the unit for rectification works.

We will contact you for joint inspection when the rectification works are completed for the signing off the defect list and the return of the key. To avoid any dispute over damage to defects verified during the 1st joint inspection, we seek your cooperation not to start your renovation till the completion of rectification works. The main contractor reserves the right to reject any defects caused by third-party contractors during or after the renovation.

We seek for your kind understanding and co-operation on this matter.

Thank you.

Yours faithfully

**For and on behalf of
Singapore United Estates (Private) Limited**